

Collaboration: Works effectively with people of different backgrounds, abilities, opinions, and perceptions. Builds rapport and relates well to others. Seeks first to understand the other person's point of view, and remains calm in challenging situations. Listens for understanding and meaning; speaks and writes effectively.

Operational Effectiveness: Makes sound judgments, and transfers learning from one situation to another. Embraces new approaches and discovers ideas to create a better member experience.

Establishes goals, clarifies tasks, plans work and actively participates in meetings. Follows budgeting policies and procedures, and reports all financial irregularities immediately. Strives to meet or exceed goals and deliver a high-value experience for members.

Personal Growth: Pursues self-development that enhances job performance. Demonstrates an openness to change, and seeks opportunities in the change process. Accurately assesses personal feelings, strengths and limitations and how they impact relationships. Has the functional and technical knowledge and skills required to perform well; uses best practices and demonstrates up-to-date knowledge and skills in technology.

QUALIFICATIONS:

Counselors must be 18 years of age or older and have a high school diploma or equivalency.

PHYSICAL DEMANDS:

1. All counselors must possess and demonstrate the ability to interact with children on an on-going basis at the child's level.
2. This interaction shall include activities such as getting down on the floor to work with a child, running, jumping, walking, standing, bending, lifting equipment, participating in outdoor playground activities, and field trips.
3. Must be able to lift, carry and load equipment, furnishings and program supplies (up to 40 pounds).
4. Must possess auditory and written communication skills for use with both children and adults.

EFFECTS & RESULTS:

1. A program that is built upon developmentally appropriate curriculum in which each child is approached at his/her learning level with the cooperation and involvement of families.
2. Creation of a warm, friendly Christian atmosphere in which families can grow.
3. This position will contribute to the overall YMCA mission of building strong kids, strong families, and strong communities.

I understand and mutually accept that the above job description represents my agreement as to the job to be performed and that this job description is not a contractual agreement.

Employee Signature

Date

Supervisors Signature

