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MANITOWOC-TWO RIVERS YMCA JOB DESCRIPTION

Job Title: **Lifeguard – Part Time**

FLSA Status: Non-Exempt (hourly)

Reports to: Aquatics Manager

Revision Date: 9/15/2022

POSITION SUMMARY:

Maintains safe swimming conditions in the pool, deck, and surrounding areas. Creates a safe and positive atmosphere that promotes member safety and engagement in accordance with YMCA policies and procedures. Provides exceptional customer service to promote aquatics programs and the YMCA.

ESSENTIAL FUNCTIONS:

1. Maintains constant surveillance of the pool area.
2. Knows/reviews all emergency procedures and responds to emergency situations immediately in accordance with YMCA policies and procedures. Completes related reports as required.
3. Maintains effective, positive relationships with the members, participants and other staff.
4. Knows, understands, and consistently applies safety rules, policies and guidelines for the pool and aquatics area.
5. Maintains accurate records as required by the YMCA and/or the state Health Department code.
6. Performs equipment checks and ensures appropriate equipment is available as needed.
7. Checks the pool for hazardous conditions when arriving.
8. Performs cleaning duties as assigned and when needed.
9. Performs chemical testing at appropriate times of the day, as required, and takes appropriate action.
10. Attends all staff meetings and training as required.

YMCA COMPETENCIES (Leader):

Mission Advancement: Accepts and demonstrates the Ys values. Demonstrates a desire to serve others and fulfill community needs. Recruits volunteers and builds effective, supportive working relationships with them. Supports fund-raising.

Collaboration: Works effectively with people of different backgrounds, abilities, opinions, and perceptions. Builds rapport and relates well to others. Seeks first to understand the other person's point of view, and remains calm in challenging situations. Listens for understanding and meaning; speaks and writes effectively. Takes initiative to assist in developing others.

Operational Effectiveness: Makes sound judgments, and transfers learning from one situation to another. Embraces new approaches and discovers ideas to create a better member experience.

Establishes goals, clarifies tasks, plans work and actively participates in meetings. Follows budgeting policies and procedures, and reports all financial irregularities immediately. Strives to meet or exceed goals and deliver a high-value experience for members.

Personal Growth: Pursues self-development that enhances job performance. Demonstrates an openness to change, and seeks opportunities in the change process. Accurately assesses personal feelings, strengths and limitations and how they impact relationships. Has the functional and technical knowledge and skills required to perform well; uses best practices and demonstrates up-to-date knowledge and skills in technology.

QUALIFICATIONS:

1. Minimum age of 15.
2. Certifications: CPR for the Professional Rescuer, AED, Basic First Aid certification.
3. Current YMCA Lifeguarding or Red Cross Lifeguarding.
4. Ability to maintain certification-level of physical and mental readiness.
5. Must demonstrate lifeguard skills in accordance with YMCA standards.

Physical Demands:

1. Ability to pass lifeguard water test.
2. Must be able to remain alert.
3. Must be able to sit or stand for extended periods.
4. Adequate ability to hear noises and distinguish distress signals.
5. Ability to continuously scan all areas of the pool with clear vision.
6. Ability to perform strenuous physical tasks necessary for a water rescue.
7. Ability, with the aid of equipment and an extra guard, remove a person from the water weighing up to 250 pounds.
8. Ability to communicate verbally, including projecting voice across distance in normal and loud situations.

Signing the above job description indicates that the newly hired or currently employed YMCA staff member understands the duties of their job and the expectation the YMCA has for the highest level of customer service and job performance.

New Staff Member Please Print Name

New Staff Member Signature and Date

Signature of Aquatics Manager and Date

Signature of Associate Exec. and Date